



## Philippine Agricultural Development and Commercial Corporation

1405 West Tower, Philippine Stock Exchange Center Exchange Road  
 Ortigas Center Pasig City, 1605 Philippines  
 Tel. Nos.: +63.2.635.9225 | +63.2.635.9229 | Fax No.: +63.2.637.3451

### INVITATION TO BID DOCUMENTS (ITB)

Item and Purchase Request No.	Item Description	ABC
<b>Item A</b> <b>PR No. 2010-02-018</b>	<b>Mobile Work Station (Laptops) - 2 Units</b> Specification: Core duo T9600/2.83GHZ, Centrino 2 with vPro RAM 4 GB, HDD 320 GB SATA, DVD + RW (+RDL)/DVD – RAM, Quadro FX 770M, Gigabit Ethernet, WLAN, Bluetooth 2.0 EDR, 802.11 a/b/g/n, TPM, fingerprint Reader, Smart Card Reader, 14.4” Widescreen TFT 1680 x 1050 (WSXGA+), Windows 7 Pro/Windows Xpro	<b>PhP 180,000.00</b>
<b>Item B</b> <b>PR No. 2010-02-019</b>	<b>Global Positioning System (GPS) - 20 Units</b> Specification: Handheld Receiver; 12 Channel Receiver; 500 waypoints ; 50 Routes, 250 waypoints/routes; 10,000 tracklog points, 20 tracks; Area calculation feature; Trackback feature; 64 MB micriSD data storage; 256 Level color TFT display; USB PC Interface; long Battery life; (32 hours), 2AA; Built-in electric compass; Built-in barometric.	<b>900,000.00</b>
<b>Item C</b> <b>PR No. 2010-02-020</b>	<b>Direct Contacting for ARCINFO 9.3 – 2 Units</b> Specification: The most complete desktop GIS. It includes all the functionalities of Arc View (Visualizing, analysing, creating and managing data with geographic component) and Arc Editor system for editing and managing geographic data and adds advanced spatial analysis, data manipulation, and high end cartography tools. Key feature include: Building powerful geoprocessing models for discovering relationships, analysing data and integrating data; Automate complex workflows and analysis models; perform vectors overly, proximity and statistical analysis use tools that work feature data and coverage data; generate events along linear features and overly events with other features; automate data conversion and produced customized, accurate publication quality maps.	<b>2,400,000.00</b>
<b>Item D</b> <b>PR NO. 2010-02-21</b>	<b>RS Work Stations (DT) - 2 Units</b> Specification: Intel Q9550 (2.83GG), 12 MB 1333 fsb C2Q (Quadcore) Processor, ATI Fire GL V7700 Work Station Graphics Accelerator, 2 x500GB Seagate SATA Hard Disk.	<b>250,000.00</b>

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<b>Item E</b> <b>PR. No. 2010-02-22</b>	<b>Printer - 2 Units</b> Specification: Printer Type: Photo/Compact Desk Jet Printing Speed (Up to): Black: Up to 20 ppm as fast as; Color: 1,536 Total: 1,856 Number of Nozzles: Black: 320; Color: 1,536; Total: 1,856 Print Resolutions (Up to) Black: 600 x 600 dpi Color: 9600 x 2400 dpi OS Compatibility: Windows Vista, Windows Xp/2000 and Mac OS, Xv. 10.39 to 10.5 x Standard Interface: PicBridge, USB 2.0 High Speed, IrDA, Bluetooth v2.0 + EDR Paper Sizes: Credit Card (2.3" x 3.39"), 4" x 6", 4" x 8", 5" x 7", 8" x 10", Letter, Legal U>S. #10 Envelopes, Photo Stickers Noise Level (Approx.): 38.5 dB (A) in the best quality mode Physical Dimensions: 12.7" (W) X 2.4" (H) x 7.2" (D) Weight: 4.4 lbs. Power Consumption: 9W (1.5W standby) Warraanty: 1 year limited warranty with instant Exchange Program, 1 year toll-free technical phone support Software included: CD-ROM including Printer driver, Setup Software And User's Guide, Easy-Photoprint EX	<b>30,000.00</b>
<b>Item F</b> <b>PR. No. 2010-02-23</b>	<b>NetBook - 2 Units</b> Specifications: Operating System: Genuine Windows 7 Home Premium 32-bit Processor and Graphics: Intel Atom TM Processor N280 (1.66 GHz, 512KB L2, 667 Mhz FSB) WITH NVIDIA ION graphics Memory: 3 GB DDR 3 Systems Memory (1Dimm) Hard Drive: 320 Gb 7200RPM SATA Hard Drive Display: 11.6" diagonal Hd LED Bright View Wide Screen display (1366 x 768)	<b>60,000.00</b>

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	<p>External Optical Drive:          Choices: External Tray LightScribe Super Multi 8X DVD+/- RW with Double Layer          Personalization: Mini webcam</p> <p>Networking: Wireless-N Card with Bluetooth          Primary battery: 6 Cell Lithium Ion battery          OS and recovery media:          Choices: System Recovery DVD with Genuine Windows 7 Home Premium 32-bit          Usage: Business          Optical Drive: External          Type: the uniquely simple, strikingly mobile Internet companion          Battery Life: Up to 6.25 hours (6 cell)          Memory Card Reader:          5-in-1 integrated Digital Media Reader          Accessible memory slots: 1          Maximum Memory Expansion: 3Gb          Ports: 3 USB Ports, RJ-45, VGA, HDMI          Additional Ports: N/A          Hard Drive Protection: N/A          ENERGY STAR Qualified: Yes          Dimensions: 11.4 in (L) x 8.03 in (W) x 0.78-1 in (H)          Thinnes: 0.78"          Weight: 3.26 lbs.          Network Card: integrated 10/100BASE-T Ethernet          LAN: (RJ-45 CONNECTOR)          Webcam: Mini Webcam          Warranty: 1-year limited hardware support.</p>	
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**Grand Total**

**Php3,820,000.00**

1. The Philippine Agricultural Development & Commercial Corporation, through the Agribusiness Lands & Investment Center intend to utilize the sum of **THREE MILLION EIGHT HUNDRED TWENTY THOUSAND PESOS (Php3,820,000.00)** being the Approved Budget for the Contract (ABC) for various purchases of IT equipment, office equipment and supplies. Bids for individual items shall be made. **Bids exceeding the ABC for the items being bid shall be automatically rejected at Bid Opening.**
2. The Philippine Agricultural Development and Commercial Corporation now invites Bids from eligible Bidders for the supply and installation for various IT equipment, office equipment and supplies. Delivery and installation of the IT equipment, office equipment and supplies as required is **within 30 days after the issuance of the Notice to Proceed**. The qualification of an eligible Bidder is contained in Section II of the Bidding Documents, ITB.
3. Bidding will be conducted through an open competitive bidding procedures using non-discretionary pass/fail criteria as specified in the Implementing Rules and Regulations Part A (IRR-A) of Republic Act 9184 (R.A. 9184), otherwise known as the Government Procurement

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Reform Act. The following manufacturers, suppliers and/or distributors shall be eligible to participate in the bidding for the supply of goods: Duly licensed Filipino citizens/sole proprietorships, organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to Republic Act 5183 (R.A.5183) and subject to Commonwealth Act 138 (C.A.138). Only Bids from Bidders who pass the eligibility check will be opened. The process for the eligibility check is described in Section II of the Bidding Documents, ITB. The Bidder with the Lowest Calculated and Responsive Bid (LCRB) shall advance to the post-qualification stage in order to finally determine responsiveness of the bid to technical and financial requirements of the project. The contract shall then be awarded to the Lowest Calculated and Responsive Bidder (LCRB) who was determined as such during the post-qualification procedure.

4. Interested Bidders may obtain further information from the **BAC Secretariat C/O Mr. Cesar R. Valdez- ABLIC Conference Room, PADCC, G/F, DA-OSEC Buiding, Elliptical Road, Diliman, Quezon City** from **8:00 AM to 4:00 PM** Until **June 13, 2010** at **9:00 A.M.**
5. A complete set of Bidding documents may be purchased by interested bidders from the stated address and **upon payment of a non-refundable fee equivalent to 1/10 of 3% of the ABC for each item to be bid**. The method of payment for the bid documents will be payable in **cash**. The Bidding Documents shall be received personally by the prospective Bidder or his duly authorized representative.
6. The Philippine Agricultural Development & Commercial Corporation will hold a **Pre-Bid Conference** open to all interested parties on **May 26, 2010 at 10:00 AM** at **ABLIC Conference Room, PADCC, G/F DA-OSEC Building, Elliptical Road, Diliman, Quezon City**.
7. Bids and Eligibility Requirements must be delivered to the address mentioned above on **June 14, 2010 on or before 9:00 AM**. All Bids must be accompanied by a Bid Security in any of the following forms:
  - 2%** - Cash; Cashier's/Manager's Check; Bank Draft/Guarantee confirmed by any universal or any commercial bank.
  - 2%** - Irrevocable Letter of Credit issued by any universal or any commercial Bank.
  - 5%** - Surety Bond callable upon demand issued by a Surety or Insurance Company duly certified by the Insurance Commission as authorized to issue such Security.

### LATE BIDS SHALL NOT BE ACCEPTED.

8. Bids and Eligibility Requirements shall be submitted to the BAC-Secretariat on the time and date specified in Item 6. Submissions of proposals and eligibility shall be as follows:

Envelop 1*	Copies of <b>Class A</b> and <b>Class B</b> documents.
	<b>Class A</b> documents composed of legal, technical financial documents.

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**Class B** documents composed of valid joint venture agreement, in case of a joint venture, and letter authorizing the BAC or its duly authorized representative to verify any or all of the documents submitted for the eligibility check, and **Copy of the Technical Proposals.**

Envelop 2

**Copy of the Financial Proposals.**

**See instructions on Section II. Items – Format and Signing of Bids and Item \_\_ - Markings and Sealing of Bids.**

Bidders who passes the eligibility check shall maintain a file of the Class A documents with the PADCC BAC current and updated at least once a year or more frequently when needed.

- Eligible bidders shall submit their bids through their authorized managing officer or their duly authorized representative
  - ( i ) in the Prescribed Bid Form, including its annexes, as specified in the bidding documents,
  - ( ii ) on or before the specified deadlines, and
  - ( iii ) copies in two (2) separate sealed bid envelopes, the first containing the technical component of the bid, and the second containing the financial component of the bid, with the name of the contract to be bid and the name of the bidder in capital letters, addressed to the BAC of the agency concerned.

The bidder shall mark the two envelopes: **Do not open before (June 14, 2010, 10:00 A.M.)”**

Both envelopes shall then be sealed in an outer envelope which shall be addressed to the BAC and shall be marked as specified in the Instructions to Bidders.

The **first envelope** (Technical Proposal) shall contain the following technical information/ Documents, at the least:

- A. For the procurement of goods:
  1. The Bid Security as to form, amount and validity period;
  2. Authority of the signatory;
  3. Production/delivery period;
  4. Manpower requirements;
  5. After-Sales service/parts, if applicable;
  6. Technical specifications
  7. **\*\*Commitment from a license bank to extend to the bidder a credit line if awarded to the contract to be bid, or a cash deposit certificate, in amount not lower than that set by he procuring entity in the Bidding Documents, which shall be at least equal to ten percent (10%) of the approved budget for the contract to be bid: provided, however, that if the bidder previously submitted this document as an eligibility requirement, the said previously submitted document shall suffice;**
  8. Certificate from the bidder under oath of its compliance with existing labor laws and standard, in the case of procurement of services; and
  9. A sworn statement attesting compliance to the responsibilities of a Prospective or Eligible Bidder as provided in Section 17.7 of the IRR-A;

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10. A sworn affidavit of compliance with the Disclosure provision under Section 47 of the Act in relation to other provisions of R.A. 3019; and
11. Other documents/materials as stated in the Instructions to Bidders.

\*Original copies of legal documents shall be returned after verification by BAC within the day  
\*\*Please take note that the technical proposal shall always contain a commitment from a licensed bank to extend to the bidder a credit line if awarded the contract to be bid or a cash deposit certificate which shall be at least equal to ten percent (10%) of the ABC for the contract to be bid unless this document is already presented in the eligibility requirements during the bidding conducted on the same date, time and place for that particular contract.

- The **Second Envelope** (Financial Proposal) shall contain the following financial information/documents, at the least:

For the procurement of goods:

1. Bid prices in the Bill of Quantities in the prescribed Bid Form; and
  2. The recurring and the maintenance costs, if applicable.
9. Bid Opening shall be on **June 14, 2010 at 10:00 AM** at the **ABLIC Conference Room, PADCC, G/F DA-OSEC Building, Elliptical Road, Diliman, Quezon City**. Bids will be opened in the presence of the Bidders and/or its authorized representative to attend at the address mentioned above.
10. The **Philippine Agricultural Development & Commercial Corporation** reserves the right to accept or reject any bid, to annul the bidding process, and to reject all Bids at any time prior to contract award, without thereby incurring any liability to the affected Bidder/s.

(Original Signed)  
**CLAYTON A. OLALIA**  
BAC Chairman

**APPROVED:**

(Original Signed)  
**MARRIZ B. AGBON**  
President, PADCC

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